

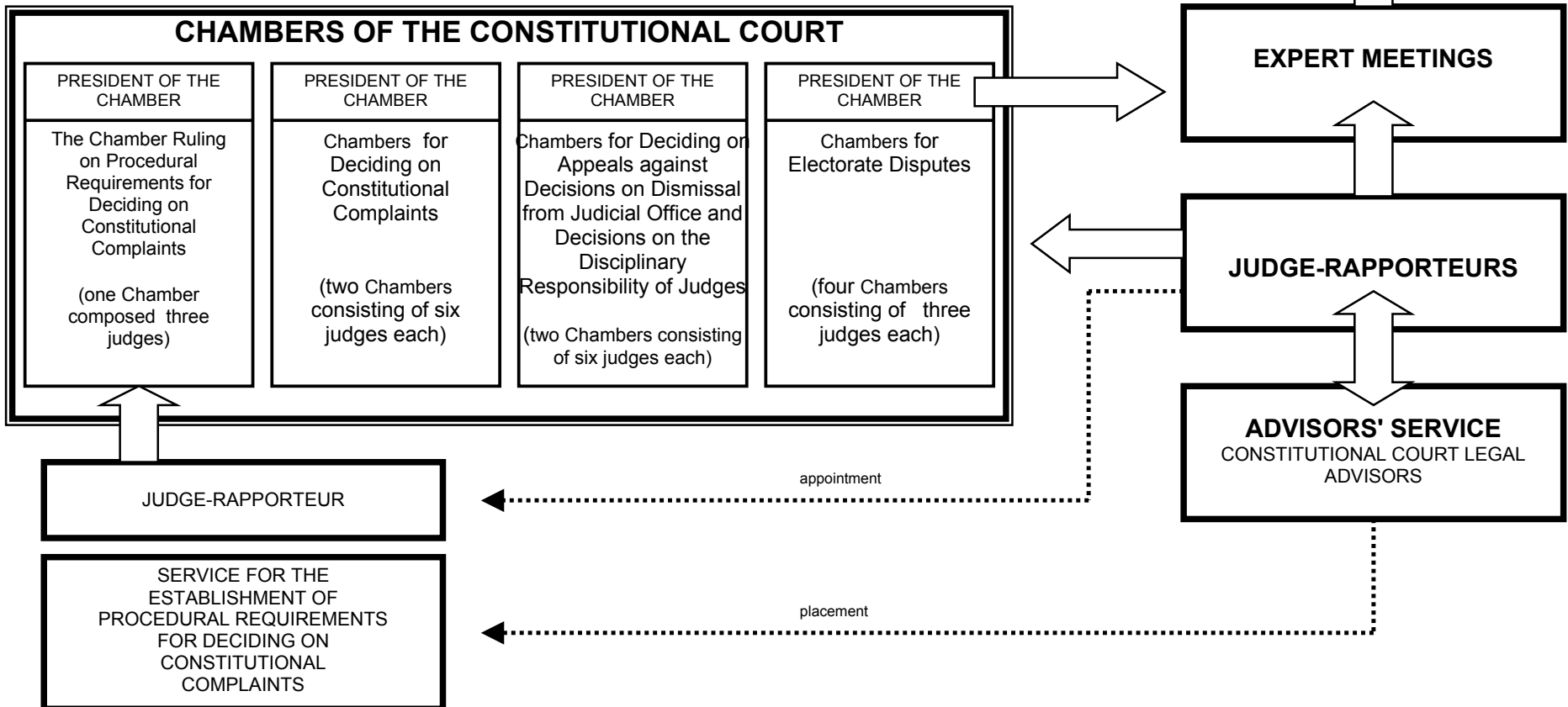
BODIES OF THE CONSTITUTIONAL COURT

SESSION OF THE CONSTITUTIONAL COURT

**PRESIDENT OF THE CONSTITUTIONAL COURT
JUDGES OF THE CONSTITUTIONAL COURT**

(may be attended by: Secretary General, Constitutional Court legal advisors, Director of the Constitutional Court Records and Documentation Centre and accredited journalists)

CHAMBERS OF THE CONSTITUTIONAL COURT



GENERAL SECRETARIAT OF THE CONSTITUTIONAL COURT

SECRETARY GENERAL

SERVICES OF CONSTITUTIONAL COURT

ADVISORS' SERVICE

CONSTITUTIONAL COURT LEGAL ADVISORS

- non-judicial tasks in the process of rendering decisions, rulings and reports within the scope of tasks of the Constitutional Court as prescribed by the Constitution

ADVISERS

- preparatory expert tasks

GENERAL ADMINISTRATION

SECRETARY GENERAL'S OFFICE

- Bureau of the Secretary General
- general legal, administrative and personnel tasks
- tasks pertaining to: the service of the Secretary of the Judge's Chambers, the archives and archiving of documents, computerisation and the absence on and connection to the Internet

SERVICE FOR ESTABLISHMENT OF PROCEDURAL REQUIREMENTS FOR DECIDING ON CONSTITUTIONAL COMPLAINTS

(senior Constitutional Court legal advisor, or Constitutional Court legal advisor as a Head, junior Constitutional Court legal advisors and advisors)

SECRETARIAT FOR THE CONSTITUTIONAL COURT OPERATIONS

Secretary for the Constitutional Court Operations

- reception of parties, receiving of filings, data entry, out-take tasks and effecting of service, technical preparations of materials for sessions and meetings

RECORDS AND DOCUMENTATION CENTRE

(senior Constitutional Court legal advisor as a Director and senior Constitutional Court legal advisors)

- assign the designations of cases for each filing received, prepare Sessions and expert meetings, maintain records of decisions, corrections of decisions and rulings published in *Narodne Novine*

Constitutional Court Practice Automated Data Processing Service

(senior Constitutional Court legal advisor as a Director and senior Constitutional Court advisors)

- creation of electronic database of decisions, rulings and reports for publishing on the official Web-site

Library of the Constitutional Court

(senior Constitutional Court legal advisor)

- special section of books, monographs, journals and periodicals and other publications on the rule of law and human rights and protection thereof

SECRETARIAT FOR FINANCE, ACCOUNTING AND PROPERTY MANAGEMENT

Secretary for Finance, Accounting and Property Management

- administrative, expert and administrative/technical operation to establish a system of planning, programming, development and execution of the Constitutional Court budget with reference to the State Treasury system and normative, planning/analytical and financial and accounting operations,
- tasks pertaining to the procurement, maintenance and management of property,
- performance of expert/technical, auxiliary technical and service operations